

Request For Use of School Facilities

TO THE BOARD OF EDUCATION OF WASHINGTON COUNTY SCHOOL DISTRICT
RENTAL APPLICATION

MUST BE TYPEWRITTEN - Be sure last copy is legible.

Name of Applicant: _____ Date of Application: _____
 Address: _____ School: _____
 Cell Phone: _____ Business: _____ Facilities will be used by: _____
 Type of Activity: _____ Approximate Number of People: _____

EMAIL ADDRESS:

Month	Date(s) Requested	Year	From	To
			a.m. p.m.	a.m. p.m.
			a.m. p.m.	a.m. p.m.
			a.m. p.m.	a.m. p.m.
			a.m. p.m.	a.m. p.m.
			a.m. p.m.	a.m. p.m.

TO BE COMPLETED BY PRINCIPAL OR WCSD REPRESENTATIVE				For District Use Only
FACILITY	Rental Fee per Hour	Hours	Total	
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
PERSONNEL REQUIRED	Staff Charge per Hour	Hours	Total	
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
TOTAL CHARGE for facilities as described above:			\$	\$

Security has been arranged Date of Approval: _____ Time of Approval: _____

AGREEMENT

Read and sign the Agreement on the SECOND PAGE - Signature of applicant, principal, and/or district administrator are required.

APPLICANT'S NAME AND ADDRESS

Name: _____

(Street Address)

(City) (State) (Zip)

 Signature _____
(By typing my name in this box I am signing this form)

INSURANCE \$1,000,000.00 PRIMARY per occurrence and \$2,000,000.00 AGGREGATE LIABILITY insurance is required. "School Name" and "Washington County School District" should be listed as "Additional Insured" on a primary/non-contributory basis. Amendments, Endorsement Changes and Exclusions will void this contract.

Insurance Company: _____
 Policy Holder: _____

PRINCIPAL'S RECOMMENDATION

DISTRICT ADMINISTRATOR'S APPROVAL

(School Administrator's Signature) _____ (District Director's Signature) _____

PAYMENT: Make checks payable to Washington County School District and submit all payments to _____ 121 W. Tabernacle, St. George, UT 34770.

Principals should fill out Special Activities Report for all personnel costs and submit to _____ for approval to payroll office.

Request for Use of School Facilities AGREEMENT

In consideration of the permission and license to use the school facilities set forth in the attached ***Request for Use of School Facilities***, the applicant hereby agrees to pay *in advance* the total rental fee and total staff charge set forth in the attached Request for Use of School Facilities for the amount of time during which the school facilities are actually used. A 10% processing fee will be retained for broken or cancelled contracts where which the balance may be refunded pending circumstances of time spent by the district/school in support of the requested rental.

It is expressly agreed and understood that all applicable government laws and ordinances and all rules and regulations of the Board of Education of the Washington County School District shall be complied with fully and strictly by applicant and by all persons attending the function, meeting or activity for which the attached Request for Use of School Facilities is made, and that applicant shall exercise all necessary supervision to assure compliance with such governmental laws and ordinances and all rules and regulations of the Board of Education of the Washington County School District, and that the ***use of alcohol, tobacco or illegal drugs in any form WILL NOT BE PERMITTED on the school facilities***; and that the applicant and all persons attending the function, meeting or activity for which the attached Request for Use of School Facilities is made shall confine themselves to the area and the school facilities specified in the Request for Use of School Facilities. Applicant expressly agrees and understands that it shall not sell any food or refreshments on the school facilities or on property appurtenant to the school facilities without the prior express written permission of the Board of Education on the Washington County School District.

The Board of Education of the Washington County School District and its members, officers, employees, and agents assume no liability arising out of the rental or use of the school facilities by applicant or by the parties for whom the Request for Use of School Facilities is made, or by any persons attending the function, meeting or activity, nor for any failure of such party or parties to obtain the necessary licenses or permits, nor for any violation of any such party or parties of any applicable laws and ordinances. The applicant and all of applicant's officers, directors, employees and associates agree to assume full and complete responsibility and liability for any meeting, function or activity conducted on the school facilities pursuant to this Request for Use of School Facilities. The Board of Education of the Washington County School District and its members, officers, employees and agents shall not be liable for any damage or injury to any person or property occurring during the use of school facilities under this application. ***The applicant agrees to have an active liability insurance policy. \$1,000,000.00 PRIMARY per occurrence and \$2,000,000.00 AGGREGATE LIABILITY insurance is required. "School Name" and "Washington County School District" should be listed as "Additional Insured" on a primary/non-contributory basis.*** The applicant and its officers, directors, and employees agree to protect, indemnify and HOLD the Board of Education of the Washington County School District, together with its officers, directors, employees, representatives and agents, FREE AND HARMLESS FROM AND AGAINST ANY AND ALL losses, claims, liens, demands and causes of action of every kind and character arising in favor of any third party, including government agencies or bodies, on account of claims, debts, personal injuries, death or damages to property (including property of the Board of Education to the Washington County School District).

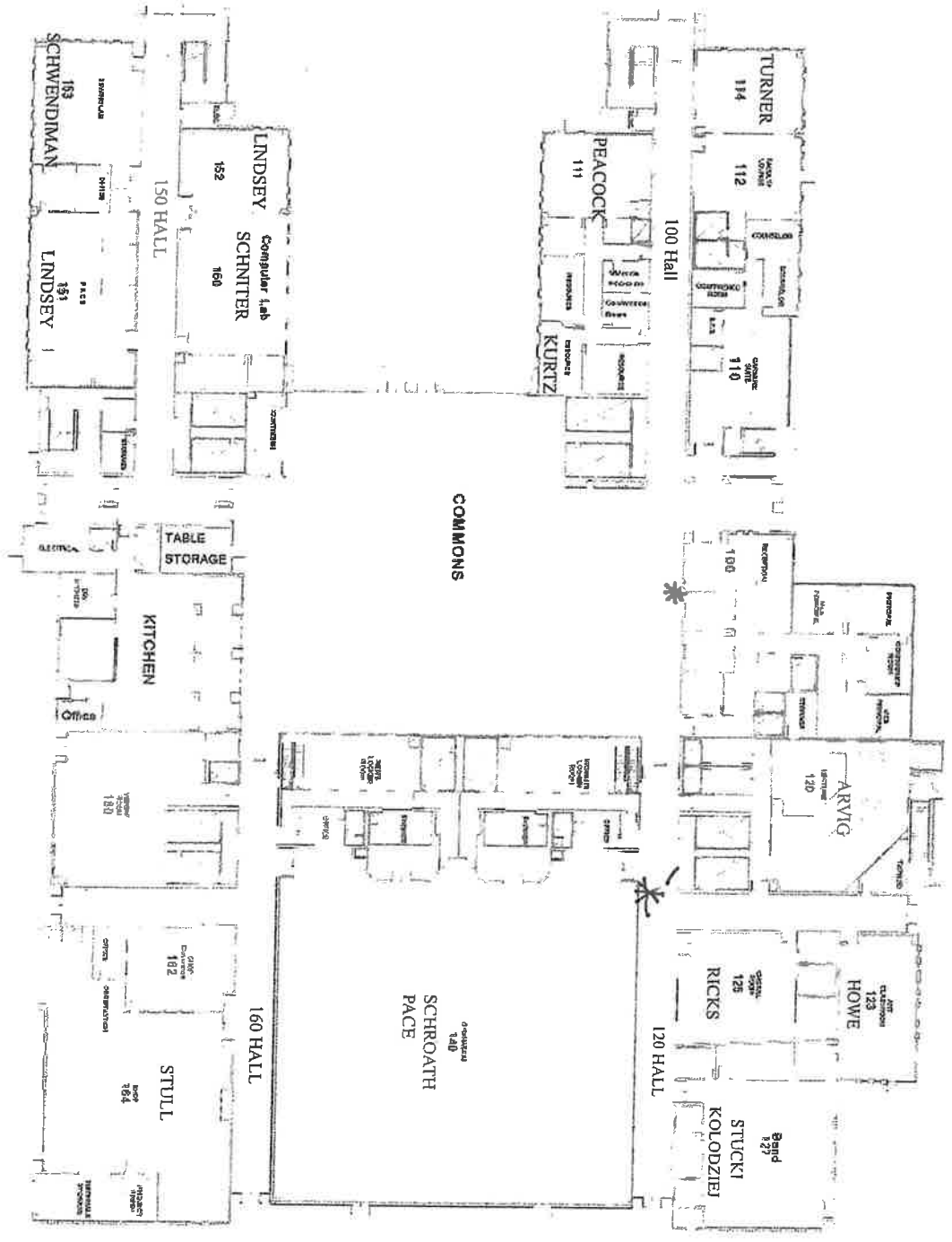
The applicant and its officers, directors, employees and associates hereby agree to promptly pay to the Board of Education of the Washington County School District just compensation for any damage, injury or destruction to any school property, including the school facilities, caused by applicant or any of applicant's officers, directors, employees, representatives and agents or by any person or persons attending the meeting, function or activity for which this request for Use of School Facilities is made.

By: _____

Name of applicant: _____

Title: _____

* AED Locations



First Floor

LEGEND

- HOWE 123
- LINDSEY 151
- STULL 162
- RICKS 125
- KURTZ 111b
- SCHWENDIMAN 153
- PEACOCK 111d
- PACE 111d
- SCHROATH GYM
- LINDSEY GYM
- STUCKI & KOLODZIEJ 152
- TURNER 127
- ARVIG 114
- 120